

HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE P09 2AX



Telephone: 023 9244 6019
Website: www.havant.gov.uk

18 July 2023

SUMMONS

Dear Councillor

You are requested to attend the following meeting:

Meeting: Council
Date: Wednesday 26 July 2023
Time: 5.30 pm
Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Steve Jordan
Chief Executive

COUNCIL MEMBERSHIP

Chairman: Councillor Raines (Mayor)

Councillors Rason, Blades, Briggs, Gray, Gray, Coates, Brent, Harris, Patrick, Bowdell, Bowerman, Crellin, Denton, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Scannell, Sceil, Mrs Shimbart, Stone, Tindall, Turner, Wade (Deputy Mayor) and Weeks

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

AGENDA

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interests

	To receive any declarations of interests from Members.	
3	Confirmation of Previous Minutes	1 - 4
	To confirm the minutes of the last meeting of the Council held on 21 June 2023 as a true record.	
4	New Councillor Introduction	
	The Mayor to give recently elected Councillor Rason an opportunity to introduce herself.	
5	Mayor's Report	5 - 10
	For Council to receive and have opportunity to ask questions on the Mayor's report.	
6	Public Speaking under Standing Orders 27.5 & 28	
	To deal with any public questions or address submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.	
7	Cabinet/Board/Committee Recommendations	
	To consider any recommended minutes from the Cabinet and any of the Boards or Committees.	
1	<u>Overview and Scrutiny Committee on Wednesday, 5th July, 2023</u> Annual Report	
	Council is recommended to note the Overview & Scrutiny's Annual Report.	
	<u>Cabinet on Wednesday, 26th July, 2023,</u> Membership of the Solent Cluster	
	Recommendation to follow.	
8	Health and Safety Policy Statement 2023/24	11 - 22
9	Leader's Report	23 - 30
	For Council to receive and have opportunity to ask questions on the Leader's report.	
10	Cabinet Lead Reports	31 - 64
	For Council to receive and have opportunity to ask questions on the Cabinet Lead's reports.	

11 Questions Under Standing Order 27.4.1

To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.

12 Urgent Questions Under Standing Order 27.4.2

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.

13 Notice of Motions under Standing Order 14.1

65 - 66

To deal with any motions from Councillors received by 12 noon, at least six clear working days before the meeting in accordance with standing order 14.1.

- 1 Establishment of an Honourable Havant Citizen Award and Civic Board
Proposed by Councillor Turner, Seconded by Councillor Coates

14 Acceptance of Minutes

The Council to receive the minutes of Committees held since the last meeting of Council:

- 1 [Audit and Finance Committee on Thursday, 23rd March, 2023](#)
- 2 [Licensing Sub Committee on Monday, 5th June, 2023](#)
- 3 [Cabinet on Wednesday, 7th June, 2023](#)
- 4 [Licensing Committee on Monday, 12th June, 2023](#)
- 5 [Planning Committee on Thursday, 15th June, 2023](#)
- 6 [Overview and Scrutiny Committee on Monday, 19th June, 2023](#)
- 7 [Licensing Committee on Monday, 26th June, 2023](#)
- 8 [Planning Policy Committee on Tuesday, 4th July, 2023](#)
- 9 [Overview and Scrutiny Committee on Wednesday, 5th July, 2023](#)
- 10 [Audit and Finance Committee on Monday, 10th July, 2023](#)
- 11 [Human Resources Committee on Wednesday, 12th July, 2023](#)

PART 2 (Confidential items - closed to the public)

There are none.

GENERAL INFORMATION

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Internet

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Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

In accordance with Standing Order 28, an address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Manager no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

In accordance with Standing Order 27.5, Questions from members of the public will only be permitted where they have been received by the Democratic Services Manager no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

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Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

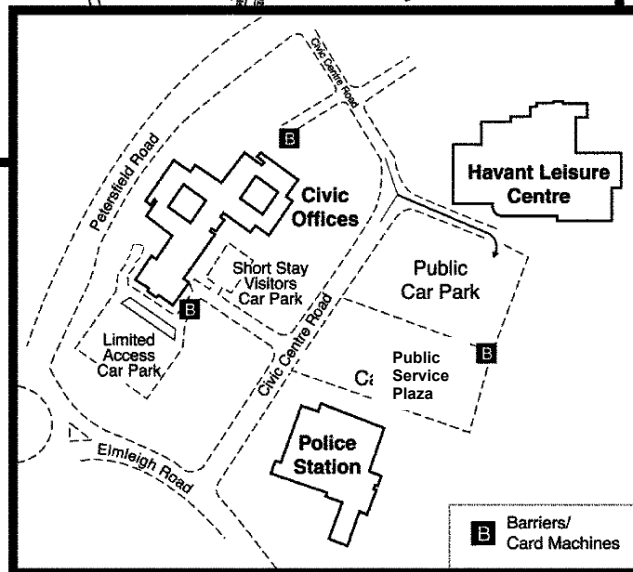
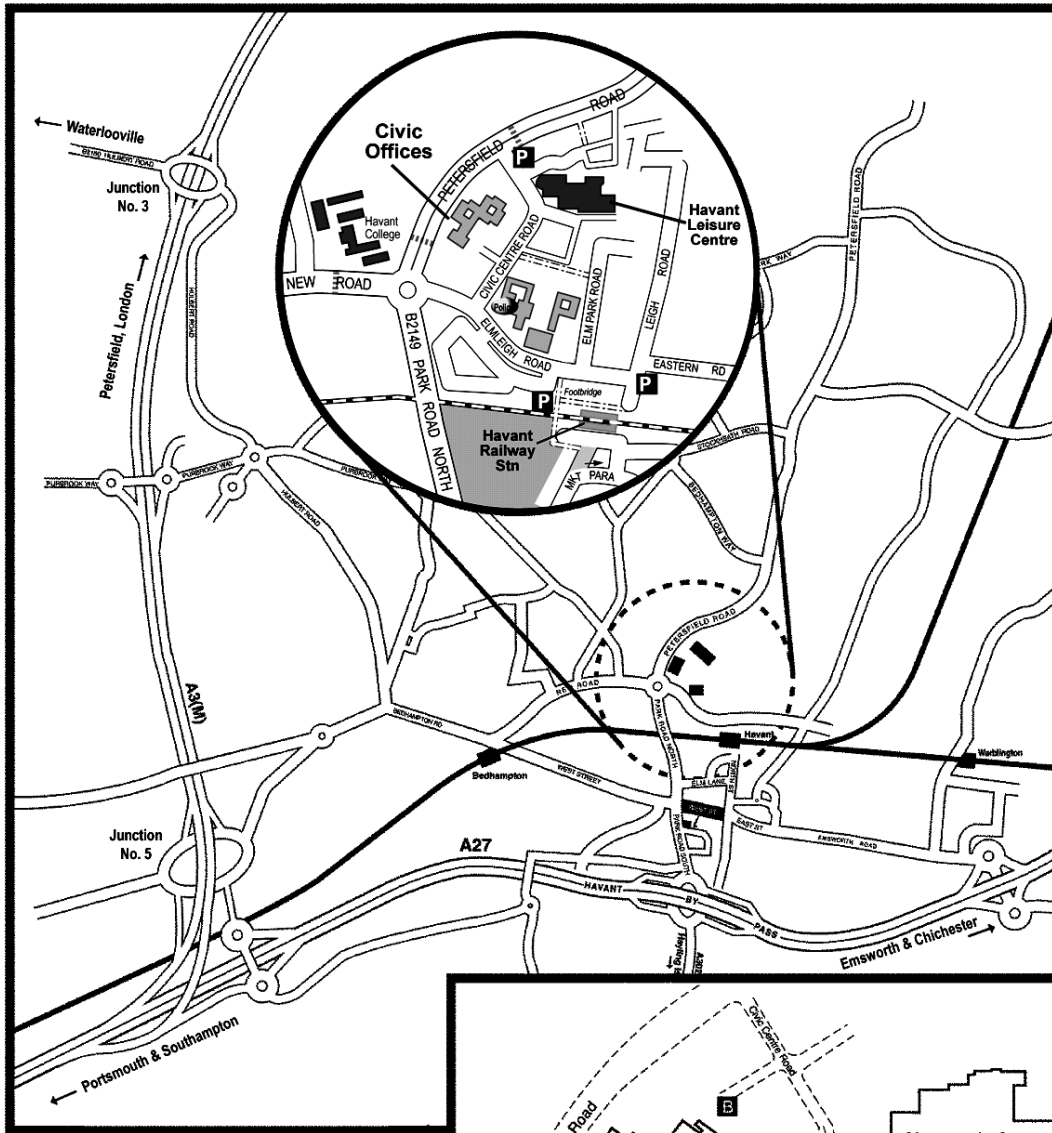
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Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.





Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Manager 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

HAVANT BOROUGH COUNCIL

At a meeting of the Council held on 21 June 2023

Present

Councillor Raines (Mayor)

Councillors Patrick, Bowdell, Bowerman, Crellin, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Weeks, Blades, Brent, Briggs, Coates, Gray, Gray and Harris

10 Apologies for Absence

Apologies for absence were received from Councillors Denton, Moutray, Rason, Turner and Wade.

11 Declarations of Interests

There were no declarations of interests relating to any items on the agenda from the members present.

12 Confirmation of Previous Minutes

Proposed by Councillor Kennett and seconded by Councillor Sceal, the minutes of the last meeting of the Council held on 17 May 2023 were approved as a correct record.

13 New Councillors Introductions

Newly elected members, Councillors James Blades, Ryan Brent, Andy Briggs, Mark Coates, Paul Gray, Philippa Gray and Gillian Harris introduced themselves to Members.

14 Mayor's Report

The Mayor did not wish to add to her published report and there were no questions from members present.

15 Public Speaking under Standing Orders 27.5 & 28

There were no public questions or requests to address Council received in accordance with the requirements of these Standing Orders.

16 Cabinet/Board/Committee Recommendations

There were no Cabinet / Board / Committee recommendations for Council to consider at this meeting.

17 Leader's Report

There was nothing the Leader wished to add to his published report.

Councillors asked the Leader questions on his report, which were duly responded to within the meeting.

18 Cabinet Lead Reports

The Cabinet Leads took questions from Councillors on their published reports, which were duly responded to within the meeting.

Councillor Bowdell updated his report highlighting the importance for members to ensure they read the code of conduct.

Following a question from Councillor Philippa Gray to Councillor Robinson, in relation to the Bidbury Mead Play Area design plans. Councillor Robinson confirmed a written response will be provided outside of the meeting, following a review of any legal restrictions by the Monitoring Officer.

19 Questions Under Standing Order 27.4.1

There were no questions received under the provision of this standing order.

20 Urgent Questions Under Standing Order 27.4.2

There was one urgent question received from Councillor Brent in accordance with this standing order, which was responded to within the meeting by Councillor Fairhurst as relevant Cabinet Lead.

A summary of the question and response is attached with the minutes of this meeting.

21 Notice of Motions under Standing Order 14.1

A motion in relation to the Langstone Mill Pond was proposed by Councillor Fairhurst and seconded by Councillor Payter, following debate and a vote, Council:

RESOLVED

1. To seek support and funding from the Environment Agency and other key stakeholders for a long-term solution by undertaking a Chichester Harbour Environment and Investment Adaptation Strategy. This should include the holistic assessment of the long-term management and enhancement of the wildlife within the Langstone Mill Pond that supports the network of habitats and species within the Harbour.
2. To write to the Environment Agency, Chichester Harbour Conservancy and Natural England to express the strong democratic support for the protection of the Langstone Mill Pond through sea defences.

A second motion in relation to signage at Hayling Island beach was proposed by Councillor Munday and seconded by Councillor Paul Gray. Following debate and a vote, Council:

RESOLVED

To investigate the installation of electronic signage on Beachlands, Hayling Island, in order to give beachgoers timely and accurate sewage pollution warnings. This can be achieved by connecting to Southern Water's Beachbouy software via the internet in order to access the most current data.

Before implementing this proposal, funding would need to be agreed and secured for this initiative through either

- Agreement of the Cabinet to invest in the initiative with the expectation that income from advertising revenue would cover costs
- Contribution to costs from Southern Water
- Or alternative funding could be secured through crowdfunding.

22 Appointments

Proposed by Councillor Stone, seconded by Councillor Sceal, it was:

RESOLVED that

- a) the appointment of Councillors to those Committees and Boards as set out in the Committee Appointments for 2023/2024
- b) that all appointments, shall remain in place until the next Annual meeting of the Council

23 Acceptance of Minutes

Proposed by Councillor Kennett and seconded by Councillor Keast, it was RESOLVED that the minutes of Committees held since the last meeting of Council be received.

The meeting commenced at 5.30 pm and concluded at 6.54 pm

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Chairman

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Mayoral report for Full Council 26 July 2023

The Mayor's Facebook page currently has 725 likes and is followed by 886 people.

Saturday 10 June – St Alban's Primary School's Nature Roadshow

It was a beautiful day for this Nature Roadshow! We were met by one of the teachers and 2 pupils to cut the recycled ribbon to open the Roadshow. This was made from crisp packets and pieces of twine.

The first point of call was the "Hedgehog Project", where the children explained that they had made a "safe" area for the hedgehogs, their enthusiasm was infectious!

We proceeded to visit all the stalls and talk to them about their projects and why they thought it was important to save the planet.

I was really impressed with the hard work all the staff and students had put in to make the Roadshow a huge success. Very well done to all of you, it was a brilliant day.

Sunday 11 June – Opening of Hayling Voluntary Services Café

We arrived early, as I hate being late for events! Unfortunately, the Organiser was still sweeping the front step!

After a short speech thanking all the local tradespeople who helped convert the building into a café, I had the pleasure of cutting the ribbon and declaring the café officially open.

The local ukulele group then proceeded to play while photos were taken, followed by lots of hugs and chatter and an absolutely wonderful buffet!

Monday 12 June – Opening of the Horizon Wellbeing Hub in the Meridian Centre

Graham and I were met by Emma George, a Manager from Horizon Leisure Centre. We cut the ribbon and a few speeches were given, followed by a tour of the facilities and a quick health check! One of the Portsmouth News photographers caught me lifting a 20kg weight and insisted on taking my photo for the paper!

It was also a pleasure to see the Chief Executive and the Deputy Leader of the Council at the event.

Wednesday 14th June – Falkland's Memorial Bench in the Meridian Centre

As it was such a lovely day we walked from the Plaza to the Meridian Centre, once there we were greeted by the Centre Manager, and we were delighted to see that so many people had come along, especially veterans and two standard bearers.

The Leader of the Council gave a short speech and thanked Havant Men's Shed for constructing the bench. I then made a short speech thanking all those that had taken the time to come and also to thank all those that served and lost their lives during the Falklands Conflict.

We then made our way to the War Memorial at St Faith's Church to lay a wreath and listen to a short speech by Rev David Williams, from the Royal British Legion.

After the speech we made our way to the Ex-Serviceman's Club for refreshments.

Introduction to HM Naval Base, Portsmouth

Once our VIP passes had been issued, we were driven to Spitbank House, the home of Commodore John Voyce, when he is at the Naval Base. After the introductions and safety brief, we all boarded a coach and were taken on a tour of the site, which totals 350 acres in size!

We were then lucky enough to get clearance to board the HMS Queen Elizabeth, much to Graham's delight! We were given a tour of the ship, which is huge, almost a town in size, complete with street names on each deck, with a dentist, operating theatre, hospital ward, intensive care unit and even a large Gym.

We even managed to go on the flight deck, where the staff were extremely knowledgeable and obviously proud to serve aboard.

After the tour, we were taken back to Spitbank House for a game of Croquet on the front lawn and refreshments, which were gratefully received due to the very hot weather!

In the evening, we had a beautiful dinner in the dining room, which contained many artefacts from HMS Victory, I think even the cutlery we used, came from the Victory!

It was also lovely getting to know the new Lord Mayor of Portsmouth, who very much enjoyed our Mayor Making Ceremony in May, which was lovely to hear.

It was truly an amazing day!



Thursday 15 June – The Cosby Group Open Day Event

This was our last event with Daniel as our driver, so a bit sad for us. The Cosby Group are a global engineering company that are opening a new production unit in Waterlooville, on the new Bere Wood Estate.

We were met by the CEO, who had flown over from Texas and one of the Directors who had flown from Belgium to be at the opening. Following speeches from them both, I thanked them for inviting us to the opening and wished them a successful future before I cut the ribbon declaring the new site open.

We had a tour of the new site, followed by a delicious buffet lunch.

Friday 16 June – Havant Dementia Festival

The planning that went into this was largely organised by Laura Bevis from HBC with the help of other agencies that went into making this a brilliant event.

It was a great festival and all the visitors said they really enjoyed it, we even signed up to a water meter, which will be a great help to see how much water we do use!

Thank you to all the volunteers and staff that made this event so wonderful, hopefully there will be another event next year.

Waterlooville Music Festival – Rocket Max – Elton John Tribute

This was a tribute act held at St George's Church Waterlooville. The energy of the singer and supporting band was excellent. Everyone was singing and dancing in the aisles!

Dr Colin Lawlor who had organised the event was on hand to greet us and asked if I would be happy to call out the raffle during the interval, which I was delighted to do, until I suffered the embarrassment of pulling out my own ticket on the first go!

Monday 19 June – Armed Forces Day Flag Raising Ceremony

It was wonderful to see so many people attending this Ceremony. I had help on the day from two of my Mayoral Cadets who helped by doing a reading and helping me to raise the flag.

After the Ceremony we had refreshments in the Plaza and it was lovely to talk to all the soldiers and veterans that had attended.

Saturday 24 June – Opening of a Beautiful Sign

We were met by Honorary Alderman Brendan Gibb-Gray and his partner who walked with us to the area designated for the unveiling, the weather was gorgeous, if a little hot for walking far! It was so lovely to see so many people we recognised or had met previously.

A photographer was on hand to take pictures for the local paper and we talked to many people who had contributed either financially or by giving up their time to make

this a really tranquil place to just sit and watch the trees and listen to the birds. It truly is a beautiful place.

Sunday 25 June – Hampshire Scouts Annual Review and AGM

Graham and I were both delighted to be invited to this event again. We were met by the Lord Lieutenant of Hampshire, Nigel Atkinson who explained the schedule for the day. There was a buffet lunch for those that were hungry and I noticed the queue for ice cream was very long!

It was really interesting to see how the Scout's had moved with time, embracing diversity and increasing in popularity with young people, giving them skills for life.

Monday 26 June – Reception for New Mayors and Chairmen

This was held in the Hampshire Regiment Museum and hosted by the Lord Lieutenant of Hampshire, Nigel Atkinson. Before the reception, we were given a tour and a brief history of the museum and its artefacts, which was really interesting.

A beautiful building with really good company and a great chance to speak to other Mayors and Chairmen from around the County.

Wednesday 28 June – Havant Light Opera's performance of "Iolanthe"

I attended this event with a friend as Graham is not a great opera lover! There was even a past Mayor in the performance who was excellent.

It was a wonderful evening and I even won two prizes in the raffle!

Saturday 1 July – Bedhampton Summer Show

It was a beautiful day and the sun was shining brightly when we arrived to open the start of the show. This was a special moment as it was the first show in two years due to the pandemic.

We walked around the show talking to all the exhibitors and learning a lot about Bedhampton in the process. It was lovely to see so many happy children and their parents enjoying a traditional English Summer Fete.

I thoroughly enjoyed watch the "belly dancers", fortunately I was not asked to join in! We finished the afternoon in the tea tent, with a delicious slice of cake.

Friday 7 July – Duke of Edinburgh's Award Gold Awards Holders Reception

It was great to see so many familiar faces, scouts, Leaders, Mayors and their Consorts at this event.

It was really interesting to see so many youngsters collecting their awards and listen to their stories, all very well deserved!

Saturday 8 July – Havant Symphony Orchestra's "Last Night of the Proms" Concert

The music was amazing and even our piano tuner, Gerry was playing, which was a pleasant surprise! It was a complete joy to listen to so many talented musicians.

During the interval we were given a flag raising lesson to enable us to join in the final part of the proms.

It was an amazing night and we both thoroughly enjoyed it. There are so many talented residents within the Borough.

Sunday 8 July – 80th Anniversary of the COPPS Sicily Landings Dedication Service

It was the 80th anniversary of Operation Husky from Hayling Island to the Mediterranean. It was a lovely day, although it became overcast and threatened to rain.

The service was very moving and it was lovely to see so many people paying their respects.

After the service we were invited to Hayling Sailing Club to see the exhibition about the COPPS and to enjoy a lovely lunch.



Mayor of Havant Cllr Rosy Raines

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NON-EXEMPT

HAVANT BOROUGH COUNCIL

Full Council

26th July 2023

Health and Safety Policy Statement 2023/24

FOR DECISION

Portfolio Holder: Cllr Neil Bowdell

Key Decision: No

Report number: HBC/027/2023

1. Purpose

1.1 The paper is submitted to the Full Council Meeting for approval of the Council's Health and Safety Policy Statement, for 2023/2024 (Appendix A).

2. Recommendation

2.1 Members are asked to:

a. Approve the Health and Safety Policy Statement for 2023/24.

3. Executive Summary

3.1 The legal requirements to write a Health and Safety Policy are included in the Health and Safety at Work etc. Act 1974, and The Management of Health and Safety at Work Regulations 1999.

3.2 This policy statement makes clear the Authority's intent regarding Health and Safety, and outlines arrangements, roles and responsibilities required to discharge responsibilities in this area.

3.2 The Authority has a policy in place, but this needed to be reviewed to ensure currency, and to account for management changes within the organisation since the ending of the Joint Management Agreement with East Hampshire District Council.

3.3 Full Council are asked to approve the updated policy, to support continued compliance with statute and associated regulations.

4. Additional Budgetary Implications

4.1 There are no budgetary implications arising from these recommendations.

5. Background and relationship to Corporate Strategy and supporting strategies and policies

- 5.1 The legal requirements to write a Health and Safety Policy are included in the Health and Safety at Work etc. Act 1974, and The Management of Health and Safety at Work Regulations 1999.
- 5.2 This policy makes clear the Authority's intent regarding Health and Safety, and outlines arrangements, roles and responsibilities required to discharge responsibilities in this area.
- 5.3 The Authority currently has a policy in place, but this needs revision primarily to recognise changes since the ending of the Joint Management Agreement with East Hampshire District Council.
- 5.4 In addition, it was determined that the Authority should streamline arrangements, and merge the two tiers of governance (a Committee and a Champions Meeting). This is to recognise both a necessity to focus on agility, as per our values, but also to support our continued drive to empower and engage staff. The new arrangement is summarised in Appendix A of the Policy Statement.

6. Options considered

- 6.1 Do nothing was not an option. There was no evidence to drive radical changes. As a consequence, subject to best practice advice from both internal and external sources, a simple streamlining exercise, recognising current management structures, was applied.

7. Resource implications

7.1 Financial implications

None to report.

Section 151 Officer comments

Whilst there is no direct financial implication from approving this policy, failure to have an up to date, legal and appropriate health and safety policy could result in additional costs via regulator fines, insurance claims and/or compensation.

The main report also notes that we commit to being appropriately insured. Whilst the policy itself isn't the only reason to be insured, that does come with a significant cost, one which is increasing above inflation levels this year. This should not prevent this policy from being approved, but it should be noted that there is a cost associated with health and safety and one that cannot be avoided.

This report and the new policy have my approval.

7.2 Human resources implications

No material impacts arising. The Health and Safety of staff, contractors and visitors to Havant Borough Council sites, or in the discharge of duties for the Authority remains of critical importance.

7.3 Information governance implications

No material impacts arising.

7.4 Climate and environment implications

No material impacts arising.

7.5 Other resources implications

None to note.

8. Legal implications

- 8.1 This policy is a legal requirement. Approval of the updated policy, and then all actions to disseminate and assure delivery of the provisions, are vital.

Monitoring Officer comments

The Health and Safety at Work, etc. Act 1974 requires that the Borough Council has an up-to-date policy for health and safety that defines how the Council organises key responsibilities and arrangements, to ensure the health, safety and welfare of all Council employees and those who may be affected by the activities of the Council.

9. Risks and mitigations

- 9.1 No risks arising from approval of the policy. Failure to approve a policy and deliver its provisions would represent a significant risk, both in compliance to law, and to the health and safety of staff, contractors and visitors.

10. Consultation

- 10.1 This policy has been subject to consideration and review by the Health and Safety Champions, Unison, the Executive Leadership Team and Cabinet members.

11. Communications

11.1 The updated Health & Safety Policy Statement will be shared with all staff so that the message re Health & Safety and its importance can be reinforced to staff alongside individual responsibilities. This will be supported by relevant training and other interventions.

12. Appendices

Appendix A: Health and Safety Policy Statement 2023/2024

13. Background papers

None

Agreed and signed off by:

Portfolio Holder: Neill Bowdell, 8 July 2023

Executive Head: Matt Goodwin, 17 July 2023

Monitoring Officer: Jo McIntosh, 17 July 2023

Section 151 Officer: Steven Pink, 17 July 2023

Contact officer:

Name: Neill Payne

Job title: Service Manager, Facilities and Resilience

Phone number: 023 92 446646

Email: neill.payne@havant.gov.uk

**Health and Safety Policy Statement
&
Organisation Roles and Responsibilities
and Arrangements**

2023/2024

Version 1.0 Release

26th July 2023

Health and Safety Policy: Statement of Intent

Havant Borough Council recognises that good health and safety management supports the delivery of our services for the people it employs and serves. As part of the overall risk management process and culture, good health and safety management will help reduce the risk of injury and loss, help promote a healthy workforce and help protect all who are affected by the Council's services.

This policy, and the management structure and arrangements that support it, contribute to the achievement of the three aims set out in the Council's Strategic Plan:

- Wellbeing
- Pride in Place
- Growth

The Council recognises and will meet its common law and statutory health and safety responsibilities. It will provide, so far as is reasonably practicable, a safe and healthy environment for its staff and all persons affected by its undertaking. This will be based on providing safe environments for the people of Havant, safe places of work, safe systems of work, safe equipment, and materials for use at work, adequate resource to implement this policy and the associated procedures and individuals who are competent.

The Council will maintain appropriate health and safety management systems, arrangements, and organisational structures to ensure adequate health and safety for all people affected by its operations. It has adopted the Plan, Do Check, Act approach set out in the Health and Safety Executive's "*Managing for Health and Safety*" (HSG 65) document. The Council will monitor and review the effectiveness of its health and safety management system.

Managers will ensure health and safety matters are an integral part of all activities and health and safety is given due consideration with other service commitments.

The Council will endeavor to consult on significant health and safety issues with the workforce in good time to enable staff to express their views on health and safety issues. All staff must actively support the Council's efforts by working with due regard to the safety of themselves and others. It expects and encourages similar support from contractors, partners and volunteers and co-operation from clients and other visitors who use its facilities or visit premises.

Signed

Chief Executive

Date

The principal responsibilities for health and safety in Havant Borough Council are as follows:

Councillors shall:

- Ensure that suitable resources and strategic direction are available to discharge the Council's health and safety responsibilities.
- Monitor, via reports, the overall performance of the Council's health and safety management systems.
- Have regard for health and safety in any decisions made.
- Take reasonable care of themselves and others who may be affected by their acts or omissions whilst carrying out their duties.

The Chief Executive shall:

- Take overall responsibility for health and safety across the Council, and lead in setting corporate the policy and direction.
- Sign and endorse the health and safety policy statement of intent.

The Executive Leadership Team (ELT) shall:

- Provide strategic direction and oversight of corporate health and safety strategies and policies.
- Produce a corporate health and safety strategy, and an associated corporate health and safety plan.
- Promote a 'top down' positive health and safety culture
- Ensure that Services adopt and comply with corporate procedures and all other health and safety arrangements.
- Support the Chief Executive in meeting their health and safety responsibilities for the Council as a whole.
- Appoint an Executive Head to lead on health and safety issues across the Council.
- Support the work of the Executive Head with the lead for H&S and the competent person – Health and Safety.
- Ensure there are systems in place for consulting with union and non-union safety representatives.
- Ensure that adequate resources are allocated to meet the H&S training needs of the council.

Executive Heads:

- Have responsibility for health and safety in their Services and the implementation of this policy and associated procedures.
- Oversee the Services appropriate and targeted improvement plans.

Lead Executive Head for H&S shall:

- Ensure that they have an overview/awareness of significant health and safety issues across the Council, and the actions being taken to address them.
- Ensure that the Council's activities are coordinated with the health and safety advisor to deliver the agreed H&S improvement plan.
- Meet with the competent person– Health and Safety at least monthly to review the progress and delivery of the H&S improvement plan.
- Chair the Health and Safety Committee and ensure two-way communication on issues raised by staff representatives or ELT.
- Manage the Council's arrangements for delivery of the health and safety policy, corporate procedures, and associated training provision.

Executive Head of Commercial shall

- Ensure adequate resources to fulfil the specific health and safety responsibilities set out in the corporate health and safety procedures relating to the Council's built estate including but not limited to
 - Management of asbestos
 - Water temperature and treatment for Legionella
 - Gas safety of boilers, services, and pressure systems
 - Electrical wiring and portable appliance testing of electrical appliances
 - Heating, ventilation, and lighting
 - Passenger lift examination
 - Fire risk assessments are carried out and reviewed annually for all Council owned and managed buildings for which they have control.
- Ensure that items identified as being assets under the responsibility of the Council are adequately inspected and maintained.
- Provide assurance on statutory compliance in the Council's built estate
- Ensure effective systems are in place to appoint, manage and monitor contractors working on the Council's built estate.

Section 151 Officer shall

- Ensure that appropriate insurance cover is in place for all activities undertaken by the Borough and those operating on its behalf

Service Managers/Team Leaders shall:

- Ensure compliance with corporate procedures and manage any specific health and safety risks arising from the delivery of their services, with support from the health and safety team.
- Ensure all new starters (including agency, casual staff, and contractors) are given the necessary health and safety instruction as soon as is reasonably practicable.
- Ensure all staff and others comply with the requirements of their department's health and safety documentation as well as any local health and safety requirements.
- Ensure that all work-related hazards are identified, and suitable and sufficient risk assessments are undertaken.

- Ensure sufficient resources are allocated to meet health and safety obligations throughout the department.
- Ensure staff are involved and consulted on relevant health and safety matters in good time and ensure that their views are considered.
- In conjunction with corporate health and safety adviser, develop any necessary local procedures and safe working practices that implement departmental documentation and local risk assessments, with the aim of eliminating or adequately controlling occupational risks.
- Ensure that they and their staff have adequate levels of competency to complete their work tasks safely and, where necessary, are provided with appropriate health and safety training relevant to the hazards in their work.
- Ensure that staff are trained in accordance with the corporate training requirements and any additional training provided recorded.
- Ensure that any volunteers working in their areas of responsibility are given adequate information, instruction, and training, along with any other support or protection needed to enable them to work safely.
- Ensure that health and safety systems are maintained locally.
- Report and investigate incidents as required, in line with corporate procedures.
- Monitor the performance of all contractors operating within the service to ensure the terms and conditions of their tasks/roles are being met.
- Ensuring that unsafe/unsatisfactory conditions are corrected as soon as possible including stopping work where appropriate.

Service Manager, Facilities and Resilience shall:

Is responsible for the day-to-day management of Havant Plaza and any associated activities arising from its use including but not limited to.

- First aid provision
- Fire risk assessment and fire precautions
- Co-operation and co-ordination of third parties
- Public safety
- Security
- Sanitation and cleaning regimes

Health, Safety and Risk Lead shall:

- Act as the “competent person” as set out in the Management of Health and Safety at Work Regulations 1999.
- Provide the professional lead on health and safety matters.
- Develop and provide to ELT, for implementation the necessary procedures to support the business needs of the Council and meet legal requirements.
- Provide appropriate advice and support to managers to meet departments’ needs.
- Keep up to date with legislation and best practice knowledge.
- Assist in the draft and delivery of the individual topic plans, within the H&S improvement plan(s).
- Provide quarterly updates on health and safety to ELT and the H&S Committee.
- Assist in the identification and procurement of training.
- Advise departments on the identification and selection of external training.

- Have the authority to stop any activity carried out by the Council, its employees, and contractors where they consider there is a risk of serious or imminent danger and to undertake investigations with the full co-operation of all those involved.
- Support the Emergency and Business Continuity Functions as required.

Occupational Health Clinical Team shall:

- Provide expert occupational health advice to managers and individuals.
- Provide occupational health reports where required.

Health and Safety Committee

The H&S Committee is intended as a means for Havant Borough Council to consult employees on health and safety matters as required by the Safety Representatives and Safety Committees Regulations 1977 (*for trade union appointed health and safety representatives*) and the Health and Safety (Consultation with Employees) Regulations 1996 (*for non-trade union appointed health and safety representatives*).

The H&S Committee shall:

- Provide a corporate forum for Safety Representatives and Champions to raise matters of concern in relation to the health and safety of the employees they represent, or where those matters cannot be resolved at local level.
- Provide in turn a forum for management to consult employees on matters that substantially affect the health and safety of employees.

Appendix A details the arrangements for the Health and Safety Committee.

Safety Representatives

Safety Representatives, both Trade Union and non-Union representatives, can exercise their rights to:

- Attend the Havant Borough Council Health and Safety Committee
- Conduct investigations into reportable incidents.
- Represent the views of the staff to managers and to HSE Inspectors.
- Conduct inspections of the workplace.

Safety Champions/Committee

Will be responsible for

- Attending the Havant Borough Council Health and Safety Committee.
- Ensuring that the minutes, discussions, and any actions agreed by the Health and Safety Committee are shared with managers and staff across the Services on whose behalf they attend.
- Bring to the attention of the Health and Safety Committee any concerns or issues raised by the Services or individuals on whose behalf they attend.
- Comply with the further arrangements for the H&S Committee as set out in its Terms of Reference.

Staff and Volunteers shall:

- Familiarise themselves with the contents of this policy and those corporate health and safety procedures that relate to their work.
- Work with due regard to the health and safety of themselves and others in compliance with those corporate health and safety procedures.
- Use any equipment provided to them in accordance with their training and in compliance with any requirements imposed by the Council.
- Co-operate with and support managers in meeting the Council's health and safety responsibilities.
- Draw attention to any health and safety problems or deficiencies they become aware of, including in their own training and instruction and capability to work safely.
- Report all incidents, near misses, dangerous occurrences or acts of violence and aggression in accordance with the required procedures.
- Cease any work activity where it is believed that there may be serious or imminent danger to themselves or others.

Contractors and Partners shall:

- Co-operate and communicate with the Council on all relevant health and safety matters
- Meet the health and safety standards required of them in the performance of the work activities undertaken with or on behalf of the Council.
- Draw attention to any health and safety problems or deficiencies they become aware of, including in their own competency and capability to work safely.

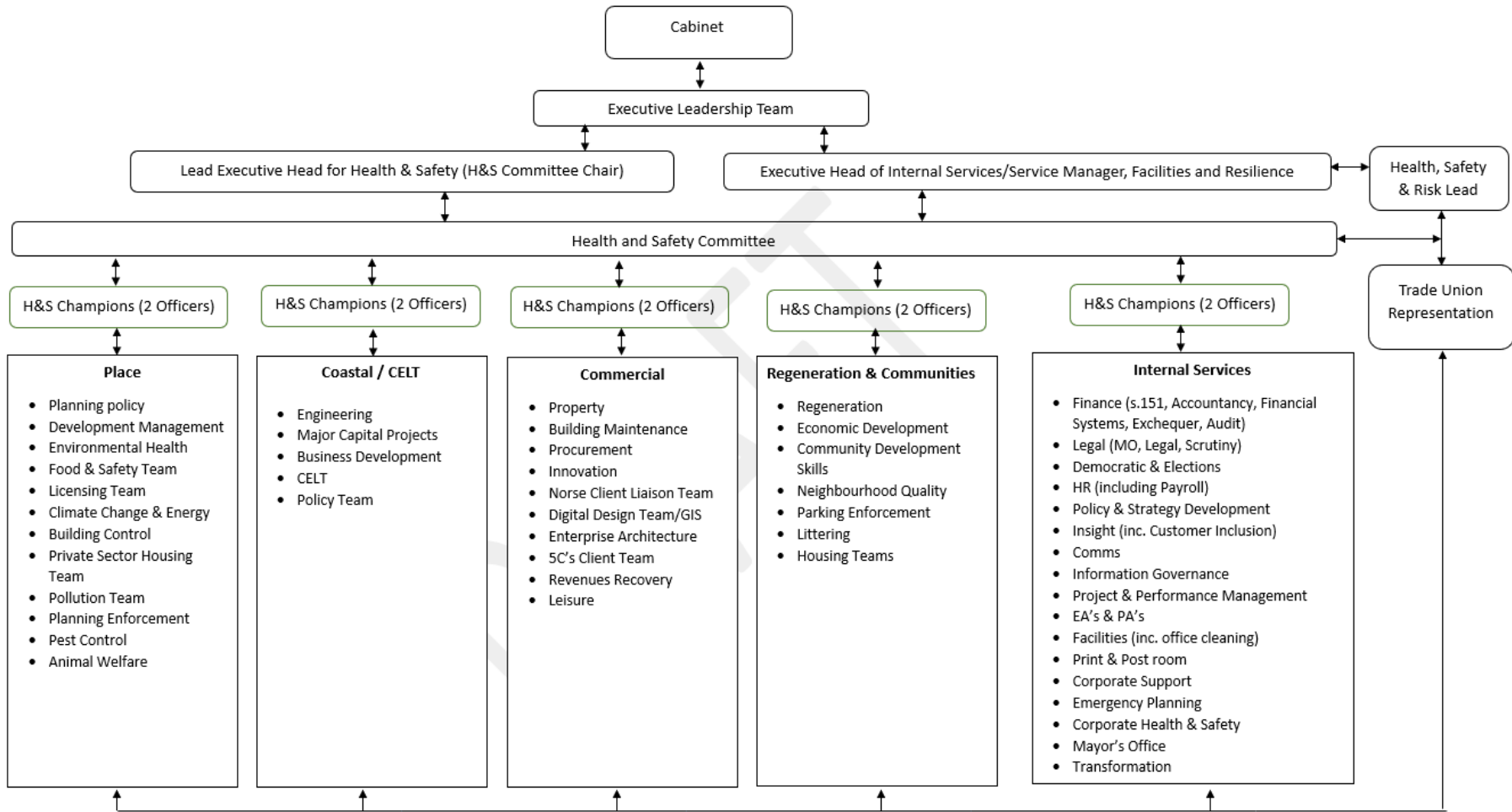
Service Users and Members of the public

Service users and members of the public are requested to:

- Co-operate with the health and safety arrangements put in place by the Council to protect them and the people who are providing a service for them.
- Draw attention to any health and safety problems or deficiencies they become aware of, including in their own capacity or training.

Appendix A: Governance arrangements for Management and communication of H&S

Proposal for a H&S Consultation/Communication Structure



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- Notes**
- Each Department would have up to 2 Health and Safety Champions (so up to 10 to sit on the H&S Committee) with an additional officer sitting on the Committee representing Information Governance and Human Resources
 - The Departmental Champion would be responsible for cascading/obtaining feedback from across their services and raising issues at the H&S Committee.
 - Depending on the size of service and teams, may need some local arrangements to support. This could be decided within the departments along with deputies.

Leader of the Council – Councillor Alex Rennie

- Council performance against corporate strategy
- Regeneration, including the Hayling Island Seafront Strategy
- Communications
- Armed Forces Covenant
- Economic Development and Levelling up Priorities

Policy development, lead for inter authority relations, engagement with Government, community, and key stakeholders and communications

With the new Corporate Strategy in place Cabinet have been working on the key priorities to be delivered over the coming year. Our key priorities will focus on improving the health of our communities, protecting our natural environment and building for the future.

We continue to closely monitor the latest development in central government policy to ensure we can effectively implement any opportunities that arise and that will help us to deliver our priorities.

Since the last meeting of the Full Council, we have continued with campaigns and launched new ones. Key campaigns and communications coverage have included:

- [CCTV boosts safety in Waterlooville](#) including supporting artwork and signage
- [Council shows support for Srebrenica Memorial Day](#)
- [Bikers of the borough – we need your voices!](#)
- [Swinging into action as work begins on new play park](#)
- [Havant Borough Council highlights actions underway over residents' sewage concerns](#)
- [Havant Borough Council makes a racquet about its new tennis partnership!](#)
- [A Plan for Chichester Harbour](#)
- [Everything slides into place for Front Lawn's new play area](#)
- [New discounted women's boxing course is a knock-out!](#)
- [Flying the flag for our Armed Forces](#)
- [Havant Borough Community Lottery awards more than £7,000 to local good causes](#)
- [Infant school children get hands-on experience in gardening with new allotment patch](#)
- [Havant to host first Dementia Festival](#) including supporting artwork and signage
- [Havant borough businesses offered a boost to grow](#)
- [Supporting residents who need help to pay their council tax](#)
- [Veterans muster to mark Falklands Memorial Day](#)
- Get up and Go – Women's boxing
- Work begins at Bartons Triangle
- Water Quality content
- Partnership projects relating to housing
- Waterlooville public meeting
- Party in the Warren – working with PCC

- Warning and informing – Avian Bird Flu

On our website the most searched for items including recycling centre, bin collection, jobs, planning and pest control. On social media our top post was the refurbishment of children's play area at Bidbury.

Council performance against Corporate Strategy

With the finalisation of the corporate priorities to deliver the Corporate Strategy the quarter one performance information against the priorities is currently being collected. Going forward, each quarter progress of the priorities will be reported alongside our usual performance monitoring information of key performance metrics.

End of year 2022-23 performance information has been collected and showed a strong performance against our key performance metrics as detailed below.

Key Performance Indicator	2021-22	2022-23
Business Rates collection rate	90%	97%
Council Tax collection rate	95%	96%
Major planning applications decided within 13 weeks or agreed extension (over 70%)	88%	95%
Minor planning applications decided within 13 weeks or agreed extension (over 65%)	85%	86%
All planning applications decided within 26 weeks (above 98%)	99%	93%
Full Building Control plan applications checked within 15 days (over 90%)	88%	95%
Customer Service calls answered within 20 seconds (above 75%)	82%	tbc
Homelessness interventions (above 600 for the year)	825	655
Affordable homes delivered.	73	154
Freedom of Information requests responded within statutory deadline (above 95%)	95%	97%

Economic Development

The new Head of Economic Development has now started with the Council and is focussing on producing a Business Plan that will the Council to support businesses and improve the skills and employment service.

The Council have also developed a new insight tool that allows the Council to understand the borough in terms of business intelligence, demography, housing and skills as well as other key socio-economic measures, this will allow the Council to target the right interventions to improve the economic performance of the Borough.

Youth Hub

The Youth Hub is currently supporting 185 young people from across the borough working closely with Havant and Cosham Job Centre.

To date, 87 young people have been supported into paid employment. Roles include travel agent, hospitality and health care support worker.

Throughout June we were joined by partner organisations to provide wraparound support and opportunities to young people attending the hub. This includes:

- Princes Trust to promote their Explore programme which supports confidence building through outdoor activities and employability skills.
- Safe New Futures to promote their virtual course which uses CBT to support anxiety and build confidence.
- Kooth ran a first Stress and Anxiety Workshop with us. 10 young people attended and worked through coping mechanisms and triggers for stress. The course was a success and we look forward to working with Kooth again in the future.
- Community First ran a wellbeing and prep for work course. The course focused on supporting young people to realise their ambitions and how to reach goals whilst looking after their wellbeing.

We also held a second mock interview day with the support of the HBC community team. 20 young people were invited to a mock interview to practise their technique and work through questions. Since the mock interview session, one young person has secured an apprenticeship with the NHS in a GP surgery.

Our current target is to build and sustain a caseload of 200 young people by August 2023 and we would like to see 100 young people moving into paid employment for the first year of the project (end of July 2023).

Business Support

I reported last month on the UKSPF funded business support programme commissioned from the LEP specifically for Havant businesses with growth potential. This is now being jointly promoted by the LEP and the Council. 4 businesses have already signed up for a September start. The aim will be to have at least 8 businesses participating in the 1st cohort with a further cohort to follow early next calendar year.

UK Shared Prosperity Fund

Havant Borough Council submitted the required annual return to Government in early May. This outlined good progress in spending the 2022/23 allocation despite limited time. This included CCTV for Waterlooville, engagement with town centre businesses in Waterlooville and the business support programme referenced above. The Government has now signed off the return and confirmed the 2nd year allocation will be paid in full, including a modest underspend that has been carried forward from last year.

Havant Town Centre

Havant is one of the town centres that has been selected to receive fully funded support from the High Streets Task Force (HSTF). In the first instance this involves a diagnostic site visit and stakeholder workshop which would then be followed by tailored advice and support to meet particular local needs. This initial stage took place on the 16th of March with the HSTF expert Dr Jo Morrison.

The 3-hour workshop facilitated by the HSTF was attended by a broad range of stakeholders, as well as councillors and senior officers. The resulting report was received in late April and identified the lack of an organisation or group to take responsibility for the town centre as the main barrier to transformation in Havant. Recommendations focused on addressing this key issue with an offer of further mentoring support to assist.

We met with Consultant from the High Street Task force last week. This was to organise a stakeholder engagement group that is likely to take place in Autumn 2023. The Consultant will provide support for this and to establish a Town Centre Partnership and will facilitate the make-up of that group that should include, Councillors, residents, traders, business owners as well as other stakeholders.

Regeneration

Bulbeck Road

Environmental site investigations have started and are due to be completed by Mid-August 2023. Once these investigatory searches have been completed, a pre-application will be submitted to the planning department for the demolition. There will be an extensive programme of engagement with those in the vicinity of the site who

will be impacted by the works to provide information and address any issues of concerned, and this will feed into the pre-application.

We are also working with consultants on the financial viability of a residential development. It's key that before we go out to residents to consult that we are able to demonstrate that there is a reasonable expectation of a financially viable development at that site. This work is due to be completed at the end of August.

Havant Plaza Area

The Council is working closely with LCR and at present regarding the Plaza site and the area around Market Parade and reviewing a programme plan, which is separated into workstreams. The next meeting with them is on 05th July 2023.

In order to understand parking requirements, particularly around the Plaza area, LCR and HBC will be tendering for a car parking study with the plan this will commence very soon. Further communication to follow.

The Council have also met with the Police and Crime Commissioner and the Horizon Leisure Trust in relation to options around the future siting of the Police Station and Leisure Centre and these talks are ongoing.

Waterlooville

Waterlooville continues to be an important priority for us and with the appointment of a dedicated Regeneration Officer to focus solely on the town centre and provide the capacity we need to accelerate progress. Work is currently underway to look at both short term actions and the development of a masterplan to guide longer term change.

We are currently working on a package of short-term interventions that can be implemented over the next 18 months. A full business case is being prepared looking at lowering vacancy rates and increasing footfall as well as bringing vibrancy and animation to the area and deterring ASB.

We are currently developing an Invitation to Tender (ITT) and specification for the work on vision and master planning, which is planned to be launched for procuring the specialist service required at the end of July 23. The plan will be to have the visioning and master plan work completed by Winter 2023/24.

There is also an opportunity this would work well if the call for Levelling Up Fund (LUF) round 3 bid is launched later this year as anticipated.

We attended a public meeting with residents from Waterlooville with the MP for Meon Valley on the 6th July. The event was very well attended by Members and residents from Waterlooville and surrounding areas. I delivered a presentation that focussed on the delivery of the Masterplan a supplementary planning document that will help to shape the future of the Town Centre.

Hayling Island

Regeneration of Hayling Island remains a complex project. A meeting was held with Officers and the Cabinet Member for Hayling Island to come up with a plan that will help bring forward Regeneration to the Island and specifically the sea front.

Its clear that in order to carry out any regeneration in the sea front area the Council needs to first understand the natural environment and what it can do to control it. The erosion of West Beach remains a concern and officers from the Regeneration Team and Coastal are working together to formulate options that best protect the seafront as it remains.

The other barrier to development is understanding the Area of Special Scientific Interest (SSI) and its scope. Natural England visited the Island with officers from the property team and we are still awaiting their response as the extent of the SSI.

Freeport – Dunsbury Park Tax Site

As we know Dunsbury is the most advanced of the Freeport Tax-Sites with development underway and future investment potential. There continues to be close liaison with Portsmouth City Council as landowner and developer. In the latest phase of development three new units were completed in April and negotiations with potential occupiers are already underway for all of these indicating strong market interest. Further details will emerge if these negotiations progress to contractual commitment.

One of the key incentives for eligible businesses to invest at Dunsbury is the availability of 100% business rates relief for 5 years and it will be the Council's responsibility to administer this relief. To facilitate effective and timely dealings with potential investors the Council has now developed an on-line application form and associated guidance.

Local Authority Housing Fund

The Council continues to progress the LAHF programme to purchase at least 15 properties for the purposes of housing Ukrainian and Afghan Refugees. The Council has concluded the Invitation to Quote (ITQ) for an agent to acquire properties on our behalf. We are evaluating the quotes and will appoint by 7th July. At the end of July, we will be advertising an Invitation to Tender for the management of tenancies and maintenance of these properties, with a plan for a contract in place by 2nd October 23. Once this is completed, we can start to acquire properties.

The Council have also submitted an expression of interest for the next round of Local Authority Housing Fund monies. This next stage allows the Council to purchase properties for Afghan's and Ukrainians but also to house those currently in temporary accommodation.

It is therefore key that we're able to show that the model we're employing for the first 15 properties works as this can then be replicated into this new wave of funding.

Armed Forces update – July 2023

ERS (Employers Recognition Scheme) award

We submitted a gold ERS (Employers recognition Scheme) award to the MOD early this year. The application was assessed, panel members have approved our application and have awarded us with a GOLD award. This is a huge achievement for the Council, it proves that we actively support the Armed Forces community. The leader will receive a letter of congratulations from the Minister of state shortly. There will be an award ceremony on board HMS Warrior on 5th October 2023.

Stakeholder group

The Havant Borough Armed Forces Stakeholder group meeting took place on 26th June at the Plaza. This meeting was attended by 16 representatives from various charities, community groups, Housing providers, Hampshire Constabulary, local businesses, Veteran groups, Community First, Health, Hampshire County Council, Deputy Lieutenant of Hampshire and The Mayor of Havant.

Key subjects discussed:

- The Court Diversion Scheme - supporting Veterans will mental health needs
- The Forces Connect app - a free app that lists support for Veterans and their families (20,000+ downloads so far)
- Hampshire Constabulary - need support with signposting and funds to help house people during out of hours
- Drug and alcohol issues
- Domestic and sexual abuse amongst the Armed Forces community
- Mental health support for Veterans
- Local Veteran support groups
- Future Armed Forces events
- Terms of reference – members feel the group needs to meet quarterly to discuss key issues instead of twice a year

Events

As part of Armed Forces week, we attended the Hampshire Constabulary Armed Forces event in Netley. This involved a short service in the memorial garden followed by several guest speakers.

We held a flag raising event at the Plaza, this was led by the Mayor of Havant. Attendees were invited to join the Mayor for tea and cake afterwards.

Falklands Memorial Day was commemorated in Havant, with the unveiling of a memorial bench in the Meridian Shopping Centre, followed by a wreath laying and a minute's silence at the War Memorial.

Armed Forces staff support group

The group will meet again on 29th August, to talk, share information and seek advice. This group is open to any employee who has served or has links with the Armed Forces community.

Partnerships

Havant Borough Council have been invited to be a member of the Solent Armed Forces Covenant Partnership Board. We attend monthly meetings and will work closely with Southampton, Portsmouth, Gosport and IOW Council.

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Officers recently met with the Welfare officers at Thorney Island and local Reservist Centre. The meetings were very much appreciated, the Army are keen to support community projects and initiatives.

Cabinet Lead Reports

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Cabinet Lead for Finance – Councillor Neil Bowdell

Corporate Governance

The Annual Governance Statement (AGS) 2022-23 went forward to Audit & Finance Committee in July for review and approval, prior to being signed by the Leader and Chief Executive. Each year, we as a Council, are required to review our governance arrangements for the previous financial year against the seven principle of good governance and produce an AGS report. The AGS report provides narrative against each of the seven principles as well as a review of effectiveness. We also highlight in the AGS areas for improvement for the coming year and we routinely report progress on these areas to Audit & Finance Committee throughout the year.

During July we also reviewed and updated our Corporate Governance & Risk Policy, our Local Code of Corporate Governance and provided an update to Audit & Finance Committee on our key corporate risks, this is something we report on each quarter.

The AGS confirms that the Council is generally satisfied with the effectiveness of corporate governance arrangements and internal control. As part of its continuing efforts to improve governance arrangements the AGS has highlighted the Constitution as an area for consideration. The Constitution is required to be updated and reviewed as a result of the ending of the JMTA with East Hampshire District Council and the need to provide greater clarity to officers around the Scheme of Delegation in place for decision making. It is of course, a matter of good practice to keep the Constitution under continuous review and to ensure that a more thorough review is undertaken from time to time. A timetable for review is currently being finalised with the proposal to adopt the amended Constitution in November. Officers and Members shall be invited to participate in the review over the coming months.

The Council has reviewed its report template and shall be introducing a new template at our September meetings. The template follows a similar format to those currently in use. It has been redesigned to ensure that Members have all the information they need to make an informed decision in a simple and easy to digest format. Officers shall be provided with guidance on the new templates and training to ensure consistency and continued quality of report writing.

Mayoralty

The team continue to support the office of the Mayor, both with official engagements, and with matters relating to national or civic events.

The Council hosted a ceremony at the flagpole outside the Plaza to mark this year's Armed Forces Week, with the Armed Forces flag being raised on Monday 19th June. The event was very well attended this year by representatives of the Royal British Legion, a contingent from Thorney Island, Councillors, the Mayor, Honorary Aldermen, and officers.

Finance & Treasury

2023/24 Quarter 1 UK national indicators

The UK's national economic position remains challenging. Most indicators present an unfavourable outlook and the country remains on the balance of a possible recession. Inflation remains high and the Bank of England increased interest rates at an unprecedented pace as it tries to bring inflation towards its target rate for CPI of 2%. Interest rates are now widely predicted to peak at 6.5% by March 2024.

Inflation at May 2023: CPI = 8.7% & RPI = 11.3%

UK wage growth was 6.9% for Q1

UK unemployment rate increased by 0.2% to 4%

UK GDP grew by 0.2% year-on-year

House prices have fallen on average 3.5% year-on-year

The impact for Havant Borough Council will be felt through several areas:

Cost of living pressures on residents resulting in financial hardship that could lead to an increase in areas such as homelessness, benefits claims or an increase in council tax arrears.

For the authority itself we will potentially see a national (NJC) pay agreement above the budgeted figure of ~5% of payroll and this continued inflation figure will put increased pressure on the NJC to agree a more costly deal. The one benefit for the council is that the rates our investments are returning are ever increasing.

Treasury Management

Havant's treasury investment portfolio remains in a strong position. The level of returns are being driven upward by the increase in the base rate of interest set by the Bank of England and this has seen our lending rates increase by over 2% since the start of the financial year.

The council currently has £38.6M out in active investment loans. We are currently locked in to generate £1.4M of interest from these investments from an average rate of 3.73%. With new investments being offered at 5.75-6%, if we continued to invest at the same level for the remainder of the 2023/24 financial year, we would likely see an additional return of ~£635k. It is important to note that this could be lost in all or part if we divert our cash reserves to support capital spending (such as regeneration project) and the specific costs will be calculated into any business cases presented.

2021/22 Financial Statements:

The audit of the 2021/22 Financial statements remains in progress. Our external auditors, EY, have now diverted their limited resources back to local authority financial statements as of 3rd July and we hope to have this completed in the near future (although EY are unable to commit to a firm schedule at this stage).

2022/23 Financial Statements:

On 31st May, we published an official delay notice to HBC's website, in accordance with required regulations and our external auditor's guidance, to state the draft 2022/23 financial statements would not be made public at this time.

The draft statements are now complete and will be going through our official governance processes before being published in the next week or two.

2023/24 Budget monitoring:

We await conclusion of quarter 1 (Apr-Jun) before having a reliable picture of the current year finances, budget pressures and opportunities. However, it is evident that there are several areas for concern including the continued demand led housing pressure and reduced income from both parking and planning applications. A more detailed picture will be available by the next full council meeting.

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Cabinet Lead Report - July 2023

Environmental Services – Cllr Lulu Bowerman

Delivery of environmental and amenity services under NORSE SE contract

Summary

Collaborative partnership working, driving the 'one team' ethos between the Client Liaison Team at HBC and the NORSE SE team has seen an improved service delivery across the range of services provided.

The HBC Environmental Services team will soon be complete. Fiona Franklin has joined the Client Liaison Team as Team Leader and Vanessa Hobbs will be joining the team in August as an additional Client Liaison Officer. The team will be operating at full capacity at this stage which will enable the team to focus on improving system functionalities, providing web pages for all services available and identifying areas for improvements.

Please can I remind all councillors not to contact NORSE SE directly if they have an issue in their ward. Either contact me as the Cabinet member for this area or the Environmental Services team on: HBCEnvironmentalServices@havant.gov.uk

Key achievements in the last few months include:

Re-surfacing Hayling Seafront Car Parks - NORSE SE worked hard to ensure the Car Parks were re-surfaced and safe in a timely manner and were therefore accessible to vehicles for the summer season to commence.

Waterlooville Town Centre

The town centre became a focal point with the redevelopment proposals being promoted and 'visualised' to the public. NORSE SE identified areas for improvement to enhance the vibrancy and cleanliness of the town centre by eradicating weeds, removing fly tipped waste, cleansing and sweeping walkways. This was acknowledged and positive praise passed to Officers at the public meeting held on 6th July.

Avian Influenza (Bird Flu)

Sadly Hayling Island had recordings of bird flu at the oyster beds and NORSE SE assisted swiftly with the removal of 8 bird carcasses to ensure there was no risk to the public. NORSE SE continue to provide an efficient and resilient service to ensure that public safety is not jeopardised with the presence of bird flu and the spread of bird flu is limited when possible.

Events within Havant Borough

Positive feedback for NORSE SE was reported after the Waterlooville Summer Fete held at Jubilee Park, Waterlooville and also the Summer Fete held at Bidbury Mead Bedhampton. Litter and waste provision was provided by NORSE SE and thanks was received for the assistance and implementation of the services.

Play Parks

To ensure play provision is modern and fit for purpose NORSE SE have worked alongside the Community Team, undertaking the removal of the existing play park at Bidbury Mead to make way for the implementation of a new play park proposed for summer 2023. New gates were also installed at Jubilee Park Waterlooville as funded and requested by Councillor Robinson.

Cabinet Lead Reports – Full Council July 2023

Cabinet Lead for Coastal – Councillor Liz Fairhurst

- Coastal Management
- Delivery of civil engineering services

Property:

- Customer Services
- Cabinet lead for Digital (Capita Contract)
- Procurement

Coastal Management

South Hayling Beach Management Activities (BMA) (2017-2024)

We have entered the final year of the current Beach Management Plan (BMP), and works are underway to prepare the submission for the next 5 years of beach management to the Environment Agency. The technical update is progressing, with work ongoing with consultants to assist with flood modelling projections.

The beach management contract tender period has now ended, and we are currently evaluating the returns. This new contract will cover a 12-month period and will cover all construction works to the end of the current BMP.

A beach management and monitoring report is under development. This is produced in line with our approved licences and consents and assesses changes in beach volume, the beach management works, and reports on environmental surveys (vegetated shingle and birds) over the past 12 months. The report will be finalised in early July and will be shared with key stakeholders.

Our next beach management campaign has initially been scheduled for the start of September 2023, following the end of the summer school holidays. More details will be provided on this as the plans for work develops over the coming months.

West Beach – Scoping and Regeneration

The current position of the beach crest lies within the estimated initial cutback risk zone area identified prior to the structures being removed. It is expected that over time, under average wave and weather conditions the beach crest will continue to roll back into the 'rebound zone'. A recent crest survey has been undertaken and monitoring of the poor condition breastwork for damage continues.

With the emerging coastal strategy policy and renewed interest in coastal management at West Beach, an internal workshop is proposed to review the wider council ambitions for this frontage and priorities.

The area continues to be monitored for Health and Safety purposes and debris on the beach is removed by Norse. There are two pile tops exposed and these will be removed early in July by the timber works contractor.

Hayling Island Coastal Management Strategy

The statutory consultation on the Habitats Regulations Assessment, Water Framework Directive Assessment and Strategic Environmental Assessment has commenced. Coastal Partners are meeting with the regulators on 10th July to provide background on the Draft Strategy. After the consultation, the project team will review the comments received alongside those collated during the public consultation and make any necessary amends to the Draft Strategy.

The bi-modal wave modelling that is currently being carried out for the BMP will go on to inform the economics update for the Strategy in the Autumn.

Langstone Flood and Coastal Erosion Risk Management (FCERM) Scheme – Detailed Design

The project team continue to work collaboratively with AECOM to progress towards the 100% design milestone. Frontage 1A and Frontage 2 additional design work is currently underway. Design refinements continue to be made as the design progresses to provide an affordable and deliverable scheme. The 100% design is due for completion on 7th December 2023.

The project team continue to seek additional funding sources for the scheme. Assessments for potential inflation uplift with funding from the Environment Agency have been completed this month and a funding claim is currently being prepared for submission to the EA.

Arrangements are currently being made for a series of public in-person engagement sessions to offer the opportunity for residents to drop-in and ask questions about the Langstone FCERM Scheme and speak directly to the Project Manager. The first drop-in session has been provisionally organised for 6th July 2023. Feedback from the sixth stakeholder working group continue to be considered as part of the design development towards the 100% design stage. Further 1-2-1 meeting with residents have also been ongoing providing all those that wish to talk about the scheme, with Coastal Partners, the opportunity to do so.

Broadmarsh Coastal Park, Flood and Coastal Erosion Risk Management (FCERM) Feasibility Study

The project team continue to seek funding for the Detailed Design, Licensing and Consenting phase of the project. A briefing note is to be considered by the Executive Leadership Team early in July, ahead of report presented to Cabinet in September 2023. A CIL request for £1.2m for detailed Design is to be considered at the Cabinet meeting. Where CIL funding is not available the funding application will be made against capital reserves.

Ongoing fortnightly monitoring continues of this key sea defence infrastructure to check for damage. Essential asset maintenance to the revetment, to contain the chalk bund and landfill contents, is planned for this year using the current dedicated revenue budget. However, the delivery will need to be evaluated when tenders for this work are returned because the revenue budget is not expected to be sufficient to cover the full costs and further funding for future maintenance could be sought from the Council.

Wade Lane Seawall Failure

In June the Council voted for a motion for letters to be sent to a number of stakeholders to provide their support for the Chichester Harbour Environment and Investment Adaptation Plan and to raise strong democratic support for the protection of the Mill Pond. This includes the assessment of the long-term management and enhancement of the wildlife within the Langstone Mill Pond that supports the network of habitats and species within the Harbour.

The Leader has now written letters to Minister Pow, and Lord Parkinson of Whitley Bay, The Environment Agency, Chichester Harbour Conservancy and Natural England to demonstrate strong democratic support to the protection of the Mill Pond, and to receive their support for funding a Chichester Harbour Environment and Investment Adaptation Plan, plus asking them to support preparation of a contingency plan should the Mill Pond wall fail.

Chichester Harbour has been judged to be in an unfavourable declining environmental condition due to 'Coastal Squeeze' and 'inappropriate coastal management' resulting in the loss of almost half of its saltmarsh since designation of the SSSI and a continuing loss of two hectares per year.

Coastal Partners continue to monitor this section of coastal erosion and the initial response/erosion of the shoreline following the collapse of the wall has slowed. Support from all stakeholders is needed to secure funding to undertake a Chichester Harbour Environment and Investment Adaptation Strategy.

A webpage has been created for this issue and will be regularly updated and maintained. Coastal Partners are directing enquiries to the website for information and encourage others to do the same.

[Langstone Coastal Path, Mill Pond to Wade Lane, Havant — Coastal Partners](#)

Coastal Environmental Initiatives

The Coastal Environment team are actively working across several initiatives that aim to protect and improve the natural coastal environment within the Havant Borough, such as:

Hayling Island Coastal Management Strategy – additional studies

The team are investigating priority intertidal habitat creation opportunities on Hayling Island. If successful, this could lead to the creation of new intertidal habitats to replace those that have been lost within the harbours through climate change, including saltmarsh, mudflats, and coastal grazing marsh. For one of the sites, we are currently preparing to meet with the landowners to discuss potential options and obtain a clearer understanding of how the site is currently used, before pricing up and assessing options. We are also preparing to undertake a topographical survey of another area of land, to help understand how future habitat creation could be maximised on the site. This will involve a UAV flyover by our Geomatics Team once we have received landowner permissions and Consent from Natural England / Chichester Harbour Conservancy.

Langstone FCERM scheme – Saltmarsh Feasibility Study

Having received a report from our consultants, that advises that saltmarsh restoration is not currently considered feasible at Langstone village, we are liaising with wider partners to either confirm this advice, consider the benefits of undertaking a trial, or to explore whether there are other potentially suitable sites in the vicinity, including an area to the east (which appears to have lower risks). Natural England are also overseeing a study, looking for sites across Chichester Harbour that could benefit from saltmarsh restoration through Beneficial use of Dredgings, which may highlight other opportunities for redirecting our funding and efforts.

Chichester Harbour Protection and Recovery of Nature (CHaPRoN), Three Harbours and linked initiatives

CHaPRoN has a vision of 'working together for the protection and recovery of nature,' focussed on Chichester Harbour – www.chapron.org.uk. The Three Harbours initiative has a vision of 'a healthy and thriving water environment where restored and connected sea and landscapes are resilient to a new climate reality, enabling people and nature to adapt and flourish – together.' This effectively extends the CHaPRoN partnership into Langstone and Pagham Harbours.

Alongside Chichester District Council, we have applied for funding to produce an Environmental and Coastal Investment Adaptive Strategy for the whole of Chichester Harbour. Funding from the Environment Agency's Environmental Statutory Allowance has now been allocated to this, but we need to prepare and submit a business case, to unlock this funding, which will be a focus within 2023.

We are being approached frequently by CHaPRoN partners and the community to discuss failing defences (mostly of private ownership) around the Harbour and how these should be addressed going forward, with consideration requiring a balance of risk vs. environmental harm or opportunity. A recent coastal defence failure that has required significant officer input and advice, is the area around Wade Lane, Langstone Village. The complexity of the management of this section of coast is significant and is exactly the type of issue a Strategy would help plan for, developing a holistic view in the context of the wider harbour. This again highlights the need for a harbour wide Environmental and Coastal Investment Adaptive Strategy to set a clear and planned direction, rather than ad hoc, piecemeal advice. Securing full funding for this is now a priority of the team.

Chichester Harbour Conservancy have recently undertaken a saltmarsh restoration trial at Itchenor, which will help advise future saltmarsh restoration techniques across the wider harbours. This makes beneficial use of dredged sediments, whereby sediment arisings from the dredging of Chichester Marina will be used to raise the level of the saltmarsh, helping it keep pace with sea level rise. Historically these dredging's would have been disposed of, in a licensed site off the Isle of Wight (and lost from the system). The trial has so far been considered a success, and ongoing monitoring will highlight whether pioneer saltmarsh species are able to take hold. Further info here: [Saltmarsh Restoration Trial Project – West Itchenor - Chichester Harbour Protection & Recovery of Nature \(chapron.org.uk\)](#)

Habitat Compensation and Restoration Programme (HCRP)

Nationally, the HCRP is on track to deliver its legal requirements, but progress needs to be increased. Within our region, it has highlighted the need to submit a funding application for a Solent wide coastal grazing marsh study (prioritising opportunities to create this habitat, which is critically important to the harbour's bird networks). We are currently preparing a scope for this study in attempt to unlock funding, as the Solent's FCERM programme relies on successful delivery of the HCRP. We are also requesting funding to update the programme with latest sea level rise predictions (Solent Dynamic Coast Project update). This will help us understand future coastal habitat changes more accurately, so that we can better plan habitat creation opportunities. Additionally, the team are exploring funding opportunities, to continue coordinating the HCRP, working alongside the Environment Agency.

Beyond this, we are exploring funding to monitor and better communicate the natural coastal defence breach at Southmoor, which is already leading to the establishment of vitally important new saltmarsh habitat on the landward side. This site breached in 2020, with the saline inundation leading to terrestrial vegetation die back on the site (which may be considered unsightly / be a concern to the community). However, with a closer look, there are already signs of colonisation by pioneer saltmarsh species. Over time, this saltmarsh is expected to establish further and provide an incredibly rich and diverse habitat, with saltmarsh being one of the most effective forms of habitat for storing carbon, positively contributing to addressing climate change. It takes

time for habitats to transition in this way, and the team are hoping to help communicate this, if this funding can be secured.

Civil Engineering and Landscape Team

Warblington footbridge HBC CIL 23/06/2023

Network Rail (NR) have revised their costs for option 3 Flow bridge from £3.42M to £4.1M. ELT 10/5/23 and CAB 17/5/23 show concern on moving forward at risk with this project. Leader has written to NR requesting that NR accept all risk and deliver the project in receipt of a Grant from the Council, but they have declined this offer. NR have requested that they complete their SPEED work over the next 3 months at a cost of £60K before making an informed decision.

Bushy Lease Shared Cycle Route HBC CIL 26/06/2023

We have now received Arboricultural Impact Assessment (AIA). The Arboricultural Impact Assessment has indicated that the new route will have only a minimal impact on trees. A Pre-application enquiry to Planning has been made and an acknowledgement has been received but we are awaiting a formal response. The team have contacted PCC regarding proposals for mitigation. A quote for a new topo survey for the revised route has been requested. Designing mitigation works for path widening through woodland. A revised Bridge cost estimate received for Hermitage stream crossing. Contact with Portsmouth (landowner) over connecting to Fitzwygram Way and onward route including a link to Park Lane as per earlier feasibility study. PCC has also requested consideration be given to means of crossing A3M J3 in conjunction with FreePort development. The Planning team have now submitted the pre-application comments which are now being considered prior to putting in a planning application.

Eastoke Corner Footpath Improvements HBC CIL 28/06/2023

Works started 23 May 2023 to remove the boardwalk and replace the surface with a porous resin bound surface. Works are now complete on site; comms have gone out via social media to say work is complete. KBI (contractor) removed the waste left on site 23/06/23. NORSE removed the barriers 23/06/2023.

Rusty Cutter link road Active Travel Improvements HBC CIL 23/06/2023

An 'Expression of Interest' application for match funding as a Designated Fund (DF) scheme through National Highways (NH) was made 8 June. CELT will be liaising with NH officers to make a formal application for DF funding if Expression of Interest accepted. In meantime, CELT continuing with preliminary design, CELT are talking to the HCC S278 team regarding interface with 'Forty Acres' site works, but all subject to NH approval as

technically this is 'at risk'. We expect to know outcome of DF bid by September 2023.

Hobby Close Landraising PCC 23/06/2023

L&S Waste has been appointed as the contractor, but due to the need to obtain approval for pre-start planning conditions the works on site have been re-arranged to start in spring 2024 for 10 weeks, to ensure pre-planning conditions are signed off in good time and to avoid working in the wet (and muddy) season. There is also a material shortage which would impact completing the works in time with the risk that the site would have to be secured over the winter period, which is likely to be unsuccessful.

Elettra Avenue / Milton Road Roundabout Improvements

HBC CIL 26/06/2023

Design complete and approved by HCC. Now to proceed as minor works scheme with additional £60k of HCC S106 funding (to be confirmed, so timetable uncertain). Milton Road - scheme has been amended and layby has been removed following consultation with bus company. New footway / cycleway linking Milton Road to Hambledon Road is being included in design. Client Manager at HCC has now been contacted to request the scheme be added to the Minor Works programme.

Waterlooville To Denmead Active Travel (Pedestrian and Cycle) Corridor

HBC CIL + HCC 26/06/2023

The design for the Sunnymead Drive section of the scheme has been sent to HCC for a Safety Audit and is being reworked following comments from the Safety Audit team and will be sent for checking. This project is still under funded but in discussions with HCC to figure out how we can fill the funding gap. Works may progress in phases.

MUGA Rugby Club car park HBC CIL 26/06/2023

Construction work started on site on Monday 5 June and progressing for completion by mid-July. Ducting for street lighting being carried out by the main contractors.

Scratchface Lane Recreation Ground Landraising

HBC No Funding 20/06/2023

CELT has submitted a 'General Enquiry' Planning Application document for a revised scheme incorporating elements of biodiversity net gain including wetlands and increased landscaping. Once outcome of pre-app is received a report will need to be taken to ELT to get the project formally onto the council's project schedule. Scope/brief to be agreed at Cabinet. Likely contractor advises there is currently a material shortage, and this means that it may be best to delay any implementation on this project until 2024.

England Coast Path, Emsworth NE HBC CIL 20/06/2023

Preliminary design for civil engineering works submitted to Natural England for application to Public Inquiry in spring 2023. This stage (timing and outcome) is not in HBC's control. Further commission for detailed design expected after Inquiry completed.

Brambles Farm Pedestrian and Cycle route

Link HBC CIL 20/06/2023

Initial discussions with HCC have indicated willingness to promote this route as an additional access point into Brambles Farm from the south. Ecology, arboriculture, Environment Agency consents / applications will all be required. CIL as a fund building contribution as a minimum is likely to be >£250k. HCC undertaking wider study into Brambles Farm access and movement which will incorporate this link as part of the justification for further S106 contributions which will be required to fully implement the project.

Somborne Drive Greywell Drainage HBC S106 23/06/2023

CIL funding secured design to include Green Infrastructure within the car park - re-align surface water drainage using existing drainage to the west - revised date for completion Q3 2023/24.

Future of Billy Trail (feasibility study) HBC CIL 20/06/2023

Initial study completed in summer 2022 costing £20k. Balance now being used in 2023/24 to carry out feasibility design for alternative routes at two locations where erosion is threatening the Trail (West Lane, Saltmarsh Lane) in combination with separate HCC funding of £50k for 'NCN2' project. Topo survey carried out by HCC. Ecology by CP is complete and now inviting input from HCC Ecology team. Site meeting held to discuss the West Lane alternative route on HCC land and impact / restrictions inherent in the designation as Higher-Level Stewardship site and for Brent Geese.

Elmleigh Road HCC Transforming Cities Funding (TCF) + HBC CIL 20/06/2023

CELT detailed design work completed. HCC are lead on implementation. Work started 15/5/23. Site compound using Civic Centre East car park in operation. Separate land dedication along Plaza frontage agreed. HBC organised separate works by Rocon Contractors Ltd for site clearance 10/5/23 - 12/5/23. Good progress being made on section east of Civic Centre road, and at Petersfield Road sparrow crossing. Works expected to continue until Christmas.

TCF Park Road South HCC TCF 20/06/2023

CELT preliminary design work completed. HCC are lead on design and implementation. Approval to proceed given on 04/04/2023 following review of TCF programme and tenders expected to be issued by HCC in July. CELT is

supporting HCC (who are the lead) with background design / local information as and if required but have had no input following preliminary design carried out in 2020.

TCF Bedhampton HCC TCF + HBC CIL 29/06/2023

All works now complete and as built drawings and safety file submitted to HCC.

Havant Road and Bridge Road Emsworth, Road Improvements

HCC 26/06/2023

It has now been decided that the Havant Road scheme be discontinued following discussions with HCC's Road Safety team - no accidents in review timeframe. Design had already been completed and forwarded to HCC. For Bridge Road, design is complete, and this is expected to be out to tender at the same as the Victoria Road scheme.

Victoria Road, Road Improvements Emsworth HCC 26/06/2023

Drawings have been checked and are now working through final approval. HCC have now decided they want implementation to go ahead during the October half-term holiday. Combining a minor part of this scheme with the Bridge Road scheme and going to tender as a single package is being discussed with HCC.

Morelands Phase 3 (Gauntlett Park) New Footway/Cycleway

HCC 20/06/2023

Ecology survey carried out; bat survey received end of April 2023. The design of the line and level of the proposed footpath is nearing completion and the work is currently programmed for October 2023. Following HCC Street Lighting Team comments, Enerveo have been commissioned to provide 2 options for a lighting within the park and the new footway. These have now been received and are being reviewed. A possible CIL application to cover the cost of the lighting is being investigated as this has resulted in a funding shortfall.

Active Travel Fund (ATF) 4 (north of Hayling Billy) [detailed design only]

HCC 20/06/2023

Active Travel Fund project to upgrade to all weather surface the Billy Trail north of the Esso car park at Victoria Road. ATF announcement now made public. Now formally engaged as an HCC project Countryside Service client. Agreement with HCC Countryside for asphalt surfacing (under Ted Mason Agreement) has been achieved. HBC CELT to design, then HCC Countryside will tender and implement with HBC design support. Detailed design under way, topographic survey (by HCC) and PEA (ecology) report (by Coastal Partners) received.

Hayling Billy National Cycle Network 2 Cycle Route Feasibility HCC 20/06/2023

HCC funded feasibility study to investigate engineering options for upgrading sustainability of remaining sections of route not covered by CIL 108 and not threatened by immediate erosion, and completion of cycle route via Staunton Avenue to Sea Front. Report completion extended to December 2023 on approval of the combination of funding from CIL108. Topo survey to be undertaken by HCC shortly; ecology by CP complete but require input from HCC Ecology in addition. HBC already have some allowance from Natural England to work on SSSI. Spoken with RSA team from HCC about options for Staunton Avenue. Making sure all proposals are LTN1/20 compliant on highway.

Northney Common Flood Management Improvements HBC Rev 23/06/2023

Works are completed to budget, two minor pieces of snagging to undertake (H&S sign on steps and raise existing railings the dates for these two items are TBC).

Emsworth Mill Pond Wall Survey Works HBC Rev 23/06/2023

Core samples undertaken and being reviewed. Also, currently GPR survey being undertaken to assess structure for anomalies.

Chichester Ave Car Park Patching HBC car parks Rev 29/06/2023

Snagging works to be completed within July 2023, to coincide with Multi Use Games Area (MUGA) works in the Rugby Club (Contractor is ROCON).

West Beach Car Park HBC car parks Rev 28/06/2023

CELT have been requested to design a spring / summer car park only. Met with Property Team, week commencing 5 June 2023 to understand brief. Design discussed with property, car parks and NORSE. Plans were completed by 16/06/2023. Design have been sent across to Property who will be speaking with NE. Awaiting further instruction. Property are still waiting to hear back from NE 28.06.23

Elmleigh Road Car Park HBC car parks Rev 23/06/2023

Investigate options to improve drainage.

South Street Emsworth, Wall and Planting HBC car parks Rev 30/05/2023

Crack in car park wall due to large trees in planting bed. Remove large trees and low soil adjacent to wall and improve drainage behind wall. Trees and shrubs have all been removed from site by NORSE contractors. Wall has now been fixed. Replanting of with shrubs in the autumn.

Bus Shelter Replacement Sea Front HI + Station Road HI

HBC Rev 27/06/2023

Replacement shelter required due to Road Traffic Accident. Replacement shelter will be installed Q2 2023/24. Works ordered 26 April 2023. However, supplier did not receive order. Copy sent to supplier 21 June 2023.

Digital

Business as usual activity continues with Digital Services' involvement with 40+ corporate projects including; building an App that automates the management of our digital assets, the secure disposal of old digital assets and attending the Cyber Centre of Excellence webinar to improve data security. Preparations for the new IT Security Infrastructure continue at pace with the draft requirements specification complete and soft market testing due to be complete by 28th July. Work to move legacy applications to Software as a Service (SaaS) cloud provision is underway. The specifications for Planning and Regulatory Case Management systems are out for market consultation with feedback due by the end of July. The specifications for the new Finance and Payment systems is being prepared and work is on track to move to a new network drive by October 2023. This will simplify future moves to a new IT infrastructure supplier.

Customer Services

Capita continue to perform well and have been really helpful in supporting us to deliver new payments and schemes for the most vulnerable in our Borough.

The new food vouchers provided under the Governments 4th round of the Household Support Scheme, for those in receipt of Council tax support, will start to be issued next month. The Council Tax collections team are working hard and despite the current economic climate are currently are on target with the projected collections and income.

The Customers Services team have been recruiting for the office at beachlands on the weekends for the busy period over the summer. The office there will take queries and questions from the public and support them with any issues they may have.

Procurement

Procurement has been very busy supporting buying activities across the council services and supporting the Monitoring Officer's review of the Contact Standing Orders. The new digital Contract Management System is now available for officers and population of the system is ongoing. A review of the procurement service is being undertaken by the Executive Head of Commercial.

Property & Asset Management

- Enhanced levels of customer service and response times through closer working with Customer Services.
- Increased levels of cross-functional working (with Planning, Regeneration, Communities, Finance etc) resulting in better outcomes for the Council.
- Development of closer working relationships with external partners and agencies including Langstone Harbour Board, Norse, NHS and Natural England.
- Gone out to advert for two permanent establishment posts, to help solidify and build resilience within the team.
- PAMS procurement underway with 4 tenders currently under evaluation.
- Opening of the Horizon Wellbeing Hub in the Meridian Centre.
- Additional income generating opportunities from the portfolio via lease regears have been identified and are being progressed.
- Additional rental income of c.£36,000pa identified at three premises where there has been a change in use / occupier.
- Level of rent collection remains high at over 98% this quarter. Successful recovery of c.£50k aged debt this quarter.
- Successfully facilitated a number of community / charitable events held on Council land.

Cllr Elizabeth Lloyd**Cabinet Lead: Planning, Environment inc Water Quality & Environmental Health****Local Plan and Planning Policy**

The Planning Policy Committee on 30th May and 4th July considered a report on a Legal Agreement for Warnford Park Estate Nutrient Mitigation Scheme. This report is critical to the Council's continuing work to ensure that all new development in the Borough is nutrient neutral. The recommendations in the report itself would ensure that a robust approach to the monitoring and enforcement of third party nutrients mitigation schemes can be put in place.

The Council's own Warblington Farm mitigation scheme has been highly successful, winning multiple national awards, however its capacity is finite and is now available only to schemes of more than 15 dwellings. It is critical that there is an ongoing supply of suitable mitigation sites in order for the Council to be able to continue to lawfully grant planning permission for new development. This is particularly the case for brownfield and regeneration development, all of which requires nutrients mitigation.

Following a detailed presentation at the 4th July Planning Policy Committee meeting, the committee have recommended to Cabinet that legal agreements be put in place regarding third party mitigation schemes. The Cabinet will consider this at their meeting on 26th July.

There is also a great deal of work underway through the Partnership for South Hampshire where the Joint Committee considered a refreshed Statement of Common Ground on 11 July.

The Statement of Common Ground provides a framework for the local authority partners to work together on strategic planning matters, such as delivering much needed infrastructure. It also sets out some of the underlying evidence for other types of development required across the area.

A Spatial Position Statement is now being prepared and is intended to be adopted before the end of the Calendar Year. This will provide a high level framework setting out the measures which local authorities in South Hampshire are taking to collectively tackle cross-boundary issues including the need for development and the environmental constraints in the sub-region.

It will be critical to engage on the production of the Spatial Position Statement as well as to engage constructively with neighbouring and nearby local authorities to ensure that those more able to accommodate development assist those which are more constrained.

Environmental Health inc Water Quality

Water Sampling in Langstone Harbour commenced on the 15th June 2023. Langstone Harbour board are undertaking the sampling. The sampling will continue throughout the summer and into the autumn.

Licensing

After being agreed by the Licensing committee, there are a number of policies that are out for public consultation

1. Review of Statement of Licensing Policy: Licensing Act 2003

The Council is required under section 5 of the Licensing Act 2003 to publish its statement of licensing policy every five years in respect of alcohol, entertainment, and late-night refreshment. The policy is currently under review, with a public consultation running until **30 July 2023**. You can view the draft policy [here](#), and submit comments or representations to the Licensing Team during the consultation via email to licensing@havant.gov.uk.

2. Review of Statement of Principles: Gambling Act 2005

The Council is required under section 249 of the Gambling Act 2005 to publish its statement of principles every three years in respect of betting, gaming, and participating in lotteries. The policy is currently under review, with a public consultation running until **30 July 2023**. You can view the draft policy [here](#), and submit comments or representations to the Licensing Team during the consultation via email to licensing@havant.gov.uk.

2. Review of Hackney Carriage and Private Hire Licensing Policy

The Department for Transport published its '[statutory taxi and private hire vehicle standards](#)' in July 2020, with the aim to establish common core minimum standards across the taxi and private hire sector, and to protect children and vulnerable adults. The Department for Transport expects all licensing authorities to implement the recommendations contained in the publication unless there are compelling local reasons not to. The 2020 publication replaces the relevant sections of the Best Practice Guidance issued by the Department for Transport in 2010.

Havant Borough Council is reviewing its Hackney Carriage and Private Hire Licensing Policy to take account of the above standards. The proposed changes to the Policy also include changes to the age limits on hybrid and electric vehicles and the process

for renewing vehicle licences. To view the full draft of the Hackney Carriage and Private Hire Licensing Policy, this can be found [here](#). To take part in the consultation survey, please click [here](#). The consultation closes on **16 July 2023**

Development Management

Casework

A large number of significant planning applications remain under consideration by the team, including a number of cases where technical issues and/or S106 negotiations are prolonging the time being taken to reach a decision.

[These include Cabbagefield Row, Leigh Park (150 dwellings); Land north of Long Copse Lane, Emsworth (210 dwellings); Land east of St George's Avenue, Havant (184 dwellings); Southleigh Park House, Havant (reserved matters application for 70 dwellings); Southmere Field, Havant (65 dwellings); Rook Farm, Hayling Island (300 dwellings); Land rear of Fathoms Reach, Hayling Island (51 dwellings); South Downs College, Purbrook (102 dwellings); Land north of The Oysters, Hayling Island (29 dwellings); Land south of Saltmarsh Lane, Hayling Island (60 dwellings); Land at Kingscroft Farm, Havant (140 dwellings); Former Dairy Crest Depot, Leigh Park (74 dwellings); Land at Palk Road, Havant (90 dwellings); and Victoria Road/London Road, Waterlooville (29 dwellings)].

A new application has been registered in respect of the 'Blue Star land', Waterlooville (90 dwellings) during June.

Planning Committee

A planning application for the erection of a 64 bed care home and 6No. dwellings on land at Cowplain School was considered by the Committee on 15th June 2023. A resolution was secured to grant permission subject to a S106 Agreement being completed.

The reserved matters planning application for the construction of 70 dwellings at Camp Field (land west of Havant Crematorium), Havant, which was considered by the Committee on 16th March 2023, has seen its related S106 Agreement completed and permission was issued on 30th June. Construction activity is under way.

Building Control

The new operational standards and data reporting requirements that all Council Building Control teams must comply with identified in last month's report have been published. The Building Control service already meets many of these standards, but there will need to be some changes in a few areas to ensure compliance. Liaison with our current software provider Idox Cloud (Tascomi System) will also be required to

ensure that the necessary changes are made to the systems to enable compliance, although it is understood that discussions on these changes are already being facilitated at national level through LABC, which represents all Building Control services in England and Wales.

Service is being delivered 'as usual' with Building Regulation application processing remaining fast and achieving above target level.

Cabinet Lead for Communities and Housing – Councillor Gwen Robinson

Affordable Housing delivery

Q1 23/24 has seen a good start to the new build affordable housing delivery in the borough. Vivid anticipated handover of 52 new homes up to 31/05/2023 however the final total has come in at 36 units over 3 sites:

Elm Tree Place (the Colt International site) in New Lane, Havant

St Thomas' Mead (Manor Farm site) in Bedhampton

Woodcroft Farm, Cowplain.

These properties include:

Social Rent= 29

Affordable Rent= 4

Shared Ownership= 3

TOTAL 36

Pipeline of new build affordable homes

The new development at the Pebble Walk (Sinah Lane) site in the south of Hayling Island is now moving along and will see its first affordable homes handed over to the Registered Provider Aster before the end of July 2023. The first 5 new Affordable Rent homes will be advertised on Hampshire Home Choice week beginning 10/07/2023, and marketing is ongoing for the Shared Ownership Homes.



*Figure 1 Shared Ownership Homes-Pebble Walk
Homes-Pebble Walk*



*Figure 2 Affordable Rent
Homes-Pebble Walk*

Other ongoing development sites that will continue to deliver new build affordable housing during 2023 across the borough through VIVID are:

Harbour View- Bedhampton,

Woodcroft Farm- Cowplain,

Manor Farm- Bedhampton.

Once planning approval has been gained VIVID hope to deliver another 72 affordable homes throughout 2024/2025 on the Dunsbury Way site in Leigh Park. These will be a mixture of 1- & 2-bedroom apartments all to be let as Social Rent.

Homelessness

Demand for homelessness services remains significantly high.

As at the end of June 2023 there were a total of 89 households in interim (emergency or temporary) accommodation provided by the council.

Accommodation type	
B&B inside our borough	3
B&B outside our borough	10
Self-contained inside our borough	13
Self-contained outside our borough	36
Supported accommodation inside our borough	27
Supported accommodation outside our borough	0
TOTAL	89

Housing Association Liaison

Regular in-person quarterly catch-up meetings are held with The Guinness Partnership, our largest provider of social housing with over 4000 properties across our borough.

Meetings are attended by Cllr Gwen Robinson, manager representatives from the Housing Services team, Clare Easton-Regional Head of Customer Service, Ian Joynson- Executive Director of Asset Management, both from TGP, and enable discussion relating to both strategic and operational matters.

The latest on 26/05/2023 covered topics including:

- TGP Void Standard prior to re-let

- Provision of carpets
- Pets' policy
- Letting policy regarding those with current/spent convictions
- Update on damp, mould, and repair cases.
- TGP Management Move policy

Next meeting currently scheduled for 24/08/2023.

Hampshire Home Choice (HHC)

Current active applications to Havant Borough Council through Hampshire Home Choice as at 06/07/2023:

	Band 1	Band 2	Band 3	Band 4	Grand Total
1	1	91	682	49	823
2		34	541	13	588
3	2	21	314	6	343
4		15	57	1	73
5		1	2		3
Grand Total	3	162	1596	69	1830

BEAM Project- Helping residents access safe housing through partnership

As part of a comprehensive programme addressing housing need and homelessness, Havant Borough Council has undertaken an inspiring trial supporting those in temporary accommodation to secure permanent housing.

The council is working in partnership with BEAM - a charity that assist the homeless through vocational training and support. The one-year trial, project covers two key areas:

- Assisting people in temporary accommodation find a permanent and sustainable home by creating a fund-raising campaign to pay for their rental deposit, first month's rent, moving van and furniture. The organisation also supports individuals to sustain their tenancies for 12 months after they first move into a property.
- Helping our Ukrainian guests to find employment as they settle into homes in the borough.

The latest monitoring meeting held on 5th of July 2023 reported that:

- 34 residents have been referred to Beam
- 28 have completed the sign-up form and engaged with Beam
- 8 clients have assessments booked throughout July, with a further 5 currently booked for August

- 3 clients have successfully joined Beam and will start house hunting.

This exciting housing project is just one of many the council is involved in. For example, the council also secures supported accommodation for vulnerable adults by working closely with the charity Hope into Action.

The council's partnership approach represents one of the elements identified in the Department for Levelling Up, Housing and Communities' positive assessment of the council's housing function and the progress it continues to make.

Housing Support Fund

This fund is £140,000 for 2023/24. HBC has discretion to support households with exceptional housing costs. The grant guidance states that in exceptional cases of genuine emergency and where existing housing schemes do not meet the exceptional need, support for housing costs can be met. The Capita Revenues & Benefits service will administer the fund. The application process should be finalised before the end of July.

Community relations, including sport, leisure and play parks

Grow it, Cook it, Eat it

This project is underway now and whilst in its infancy it is starting to take shape. By the end of the week it is hoped the ground will be cleared ready for the next stage of building sheds and green houses. Officers are working with the Payback team to clear the land, Oarsome Chance to build the sheds and planters and are contacting the community to get volunteers.

Springwood Community Orchard

No update from June report

Havant Dementia Festival

The Festival took place at the Plaza last month, 150 people attended. The day consisted of a good range of information stands, free legal advice, guest speakers, live music/singing, physical activity sessions, arts/crafts and poetry, defibrillator and Love to move session and lunch.

We received lots of positive feedback, here are some of the comments:

- 'this event has given me the strength to carry on'
- I feel pleased that I have found a care home for my mother
- I wasn't aware of the support available, coming here today has been really useful and thank you for lunch. I was able to sit and eat and talk to people who are in a similar situation to me.

The next event will be called 'Havant Dementia Information Fayre' and will take place on Friday 28th June 2024. We plan to continue working in partnership with the Havant Dementia Network and Dementia Friendly Hampshire

Ukraine drop-in session

Our family drop-in sessions for Ukrainian refugees and hosts living in the Borough of Havant continue. The next one takes place on **Tuesday 18th July** between 11am and 2pm at the Plaza.

Face to face advice and support will be on offer from the Community and Housing team, Health service, Connect to Support, Citizen Advice and more.

Refreshments will be on offer.

Ukraine Integration Support

Two Colours Choir

There are two performances of the Choir in the next few weeks. One is on Tuesday 18th July, 7.30 at the Spring and the other is on Wednesday 19th July at 3pm at the Plaza. Officers would welcome attendance from both Members and colleagues.

Havant Borough Community Lottery

No update from June report

Armed Forces

ERS (Employers Recognition Scheme) award

We submitted a gold ERS (Employers recognition Scheme) award to the MOD early this year. The application was assessed, panel members have approved our application and have awarded us with a GOLD award. This is a huge achievement for the Council, it proves that we actively support the Armed Forces community. The leader will receive a letter of congratulations from the Minister of state shortly. There will be an award ceremony on board HMS Warrior on 5th October 2023.

Stakeholder group

The Havant Borough Armed Forces Stakeholder group meeting took place on 26th June at the Plaza. This meeting was attended by 16 representatives from various charities, community groups, Housing providers, Hampshire Constabulary, local businesses, Veteran groups, Community First, Health, Hampshire County Council, Deputy Lieutenant of Hampshire and The Mayor of Havant.

Key subjects discussed:

- The Court Diversion Scheme - supporting Veterans with mental health needs
- The Forces Connect app - a free app that lists support for Veterans and their families (20,000+ downloads so far)
- Hampshire Constabulary - need support with signposting and funds to help house people during out of hours
- Drug and alcohol issues
- Domestic and sexual abuse amongst the Armed Forces community
- Mental health support for Veterans
- Local Veteran support groups
- Future Armed Forces events
- Terms of reference – members feel the group needs to meet quarterly to discuss key issues instead of twice a year

Events

As part of Armed Forces week, we attended the Hampshire Constabulary Armed Forces event in Netley. This involved a short service in the memorial garden followed by several guest speakers.

We held a flag raising event at the Plaza, this was led by the Mayor of Havant. Attendees were invited to join the Mayor for tea and cake afterwards.

Falklands Memorial Day was commemorated in Havant, with the unveiling of a memorial bench in the Meridian Shopping Centre, followed by a wreath laying and a minute's silence at the War Memorial.

Armed Forces staff support group

The group will meet again on 29th August, to talk, share information and seek advice. This group is open to any employee who has served or has links with the Armed Forces community.

Partnerships

Havant Borough Council have been invited to be a member of the Solent Armed Forces Covenant Partnership Board. We attend monthly meetings and will work closely with Southampton, Portsmouth, Gosport and IOW Council.

Events

No update from June report

New Developments

No update from June report

Get Up & Go

The Get Up and Go project continues to build rapidly with increasing numbers of activities running, people participating and recognition of the project across the whole borough.

Most of the 20 weekly sessions offered are fully booked or have very little capacity remaining. Newly launched summer stand up paddle boarding, coastal rowing, open water swimming and women's only boxing sessions have been particular recent highlights, attracting those living with a range of health conditions, improving their confidence and allowing those most inactive residents the chance to increase their physical activity levels. An average of 170-200 people per week are attending an activity.

Horizon Wellbeing Hub @ The Meridian Centre

The Horizon Wellbeing Hub opened on Monday 12th June 2023 and performance to be monitored by leisure officers ongoing.

This innovative project will provide health checks, small group exercise classes and 1-2-1 support for people in becoming more active in a welcoming and friendly environment. It aims to encourage residents who wouldn't usually engage with physical activity within a traditional leisure centre or gym environment.

Tennis Court Refurbishment and Management

Refurbishment of Cowplain Recreation Ground tennis courts will be completed during July. This is the last of the refurbishments due, following LTA funding of £218,000.

National Tennis Association (NTA) have been appointed to manage the HBC owned tennis court sites across the borough following the refurbishment programme.

NTA will manage court bookings and maximise tennis opportunities and will generate an income from user bookings to manage the maintenance and operations of the courts. This will provide an annual sinking fund to HBC to be retained towards the future costs of court refurbishments.

After the first three weeks of operation, NTA have over 80 annual pass members registered across the borough.

Springwood Avenue, Stakes, Play Area Refurbishment

Contractors, Kompan Ltd have been awarded the contract for the £90,000 Springwood Avenue project and are due to begin work on site 24th July, as funded by DLUCH levelling up parks fund.

Front Lawn, Leigh Park and Bidbury Mead, Bedhampton Play Area Refurbishments

Works have been completed at Front Lawn Rec and the new £110,000 play area is now open for use. An opening event is planned for the 24th July.

Works have been completed at Bidbury Mead to remove the existing equipment and site levelled by Norse. Contractors Proludic can now progress installation of the new £115,000 play area, to be completed by end of summer.

Both projects funded by neighbourhood CIL.

Spencers Field, Emsworth Play Area Refurbishment

The tender has closed and contractor, Kompan, chosen to deliver the new £85,000 CIL Neighbourhood CIL funded play area. The project aims to be completed in Autumn 2023.

Eastoke Corner, Hayling Island Refurbishment

Community consultation for the refurbishment of the Playpark, MUGA and outdoor gym at Eastoke corner is now complete and the tender for a contractor to build will become live this month. The £200k project is funded by Neighbourhood CIL.

Hayling Island Dirt Jumps Refurbishment

Community consultation is live through the citizen lab tool throughout July, for feedback on proposals to provide purpose-built pump track style cycle provision in place of the current dirt jumps, which are no longer fit for purpose.

The project has an available budget of £80,000 from UKSPF.

Waterlooville Leisure Centre Extension Project

No update from last report.

Playing Pitch Strategy Review

No update from last report.

Emsworth Pavilion Refurbishment

No update from last report.

Youth Justice Project – Your Goal

No update from last report.

Havant Health and Wellbeing Partnership

No update from June report

Community Safety



Portsmouth
CITY COUNCIL



Making your business a Safe Space - We Stand Together

Join the Safe Space Network and make your community a safer place by tackling issues of violence against women and girls (VAWG).

As part of the We Stand Together Project, Portsmouth Abuse and Rape Counselling Services (PARCS) is offering free training aimed at any business the public can go in to help make our community a safer place and tackle violence against women and girls.

We Stand Together is funded by the Home Office's 'Safer Streets 4' programme, alongside Hampshire Office Police Crime Commissioner (OPCC) as part of the 'Solent Stands Together' programme that is working across Portsmouth, Havant, Fareham, Gosport and Isle of Wight.

The We stand together (Safe Space network) is a direct response to local feedback from women and girls who identified a need for safe places they can walk into, report issues and receive support when they are experiencing sexual violence and harassment in and around public spaces including visitor attractions, shopping areas, parks and hospitality hot spots.

In signing up, you will be joining a network of venues who want to make Portsmouth, Isle of Wight, and Southeast Hampshire a safer place to be for their customers, clients, staff, volunteers and the wider community. The onsite training focuses on how to respond to sexual violence/harassment in public spaces using the Bystander Intervention Model. While your workplace/venue may have already had similar

training recently on the Bystander Model, PARCS are sexual violence/domestic abuse specialists and the We Stand Together training focuses on this aspect.

It is appreciated that certain venues may struggle to ensure their staff are able to access this training, whilst remaining operational and may require backfill staff to cover absence. The training is approximately 2.5 hours in duration. If this is a potential issue, there is accessible financial assistance available.

In signing up you will receive your welcome pack which will contain relevant information and documentation, on successful completion of the training your We Stand Together sticker for your business's window will be posted out to you along with We Stand Together badges for staff.

There will also be an online networking forum accessible for venues that have completed the training. This forum aims to create a space to network, share information and allow venues to support each other with bystander intervention queries. If you are interested in attending, these details will be provided once training is completed.

If you have any questions or queries, please contact Helin at PARCS on 07989731603 or helin-khan@family-action.org.uk, or email Julie.ponton@portsmouthcc.gov.uk

Notice of Motion for Full Council- 26/7/23

There is a long tradition of Councils working closely with the Voluntary and Community Sector to respond to the needs of local Communities in emergencies, and in the long term and improve outcomes for residents. The importance of this relationship and the work undertaken by individuals or organisations within the Borough benefits Havant greatly. Residents' dedication and commitment to the Borough should be recognised and celebrated.

I therefore propose that the Council establishes an annual award to formally recognise residents' achievements within our community and thank them for all their hard work.

It would be appropriate to the occasion and the honour bestowed, that an annual award was presented during the Mayor Making Ceremony.

Over the forthcoming months a suitable selection criteria and nominations process would be agreed with the Mayor's Office. This would allow all Members to put forward residents who they feel deserve recognition for their contribution to our society.

The Council has also bestowed the Freedom of the Borough to the 47th Regiment Royal Artillery, based on Thorney Island. This is the most prestigious honour that the Council can bestow and one the Council should consider making to those most worthy and deserving eminent citizens. It would be timely to ensure that an appropriate selection criteria and nomination process is also considered for the future awarding of Freedom/Freeman of the Borough.

To provide oversight of this work, I propose that a cross party Civic Board is established to oversee and agree this process, the Civic Board may consider and determine recommendations for an annual Honourable Havant Citizen award and in the case of the latter mentioned honour make appropriate recommendations to Council.

The Council resolves to:-

Support the establishment of an annual Honourable Havant Citizen Award.

Establish a Civic Board to support the annual Honourable Havant Citizen Award and any future Freedom/Freeman of the Borough nominations.

Proposed by: Councillor Turner

Seconded by: Councillor Coates

Date: 15 July 2023

Time: 20:54

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